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TOWN COUNCIL MEETING MINUTES
JULY 14, 2025, 5:30pm

- **CALL TO ORDER**
- **ROLL CALL:** Mr. Charles Moore, Mrs. Delita “Dee Dee” Crawford, Mrs. Sarah Underdue, Miss Rebecca Spengler, Mrs. Freida Weddington: Mayor. Robert Hayes, Sr presiding
- **PLEDGE OF ALLEGIANCE**
- **MOMENT OF SILENCE:** Mrs. Joyce Peterson, Church Street
- **A motion to approve the agenda for Town Council Meeting for JULY 14, 2025** made by Mrs. Weddington, Second by Mrs. Crawford. Discussion: Mayor Hayes requested we add “CLOSED SESSION for reasons of Personnel” to the agenda. Amended agenda carried.
- **A motion to approve the minutes of June 9, 2025** was made by Mrs. Weddington; Second by Mrs. Underdue; carried
- **A motion to approve bills received June 9, 2025-July 14, 2025** was made by Mrs. Underdue; second by Miss Spengler; carried
- **Recognition of Citizens / Visitors: none**
- **REPORT OF MAYOR – Mayor ROBERT HAYES, SR.**
 - Encouraged by the great turnout at the Farmers Market
 - Still working to set up a meeting with the Town of Lawrenceville Water Committee and Town of Alberta Planning Commission
 - Spoke with VDOT about the sign in Cochran. It will be moved soon.
 - Spoke to the Health Department about Rules and Regulations. Events involving food (not food trucks) will be subject to a Health Inspection at every event.
- **REPORT OF TOWN ATTORNEY – MR. JOE WHITBY** Nothing to report

- **REPORT OF TREASURER/CLERK- Mrs. Beth Crowder** – Report attached.

MONTHLY BUDGET REPORT – June: 2024-2025 end of year report and spreadsheet attached

- **REPORT OF THE TOWN MAINTENANCE DEPT-Mr. Jamie Britt**
 - Mayor Hayes reported that Jamie Britt is still working on keeping the grass cut. We will be scheduling an appointment for the new application on file.
 - Mayor Hayes mentioned that the pick up truck needed items to be completed to pass inspection including 1 multi function switch, 1 bait hold down and 1 mirror glass costing \$275.00 at Automundo 2.
- **COMMITTEE REPORTS**
 - **FIRE REPORT** – Alberta Volunteer Fire Department - attached
 - **POLICE REPORT** –Officer Michael Brown, APD - attached
 - **PERSONNEL COMMITTEE – Mrs. Freida Weddington, Chairperson**
 - There is a candidate for the seasonal position. Mayor Hayes, Mrs Weddington and Miss Spengler will discuss a time all can meet the candidate.
 - Mrs. Crowder will be leaving the office early on August 1 and 8 to tend to a family matter.
 - **PUBLIC SAFETY COMMITTEE – _____, Chairperson**
 - A Work Order has been issued for VDOT to fix the ditch near the shed.
 - Mayor Hayes has been in contact with VDOT about the dead tree on Church Street. They will take care of it after they fix the ditch.
 - Mayor Hayes will speak with Mr. Jones on Friday about leveling the lot near the Raised Beds.
 - **ADMINISTRATION, FINANCE, ECONOMIC DEVELOPMENT – Miss Rebecca Spengler, Chairperson**

- No updates on the properties that have been given to Joe for auction.
- New report with HAA5 and TTHP levels in violation was received. Mrs. Crowder sent an inquiry about if Kenetico System will also take care of TTHP. She has not heard from them. She will attempt again.
- Old Water Treatment Plant. Mayor Hayes will write a letter to the Town of Lawrenceville requesting this property be reverted back to the Town of Alberta.
- Some items that were budgeted for this year have seen an increase. We will continue to monitor areas that need adjustments. At the end of 2024/2025 we had a reimbursement of \$49,745.26 from the ARPA account that can be used to readjust budget items that need adjustments.
- Incentive Program for Firefighters for Personal Property relief. It was suggested we allow one tax free vehicle to Alberta Volunteer fire fighters living within the town limits of Alberta. Mayor Hayes discovered it cannot be for free. Town of Lawrenceville charges \$0.01/\$100 assessed on one vehicle/firefighter. He will look into the matter more thoroughly. Mrs. Crowder has electronically sent Mayor Hayes the Towns letterhead.
- Mrs. Crowder mentioned that there are a couple of Personal Development opportunities she is interested in. She will look further into the cost of hotel and report back.
- **SPECIAL EVENTS COMMITTEE – Mrs. DeeDee Crawford, Chairperson**
 - Back to School Bash moved to August 1 at 3pm to coincide with the Farmers Market.

- Businesses have been contacted about contributions. Some have pledged to send checks to help purchase items.
- Farmers Market food vendor will be asked to have kids meals at affordable prices.
- Town Gathering is on pause as we look at the changes to the Health laws for preparing food.
- Christmas Parade potential Grand Marshall: Mr. Don Bright, Officer Mike Brown, Mr. Louis Williams, Mrs. Mable Wynn. Committee will vote on this at the August 5 meeting.
- Concealed Gun Class...we have enough interest on facebook. Only 1 person submitted registration and payment. Need 20 signed up before we can set a date.
- **FARMER'S MARKET COMMITTEE – Mayor Robert Hayes, Chairman**
 - Things are going well. Great bunch of volunteers, but we can use more!

Motion to accept and implement Committee Reports made by Mrs. Crawford; Second by Mrs. Wedington; carried

- **OLD BUSINESS**

- Uneven Sidewalks: VDOT has new Superintendents and Deborah at SSPD retired. Mayor Hayes will see if the new personnel will be able to get to the bottom of things. In the meantime, Mrs. Spengler would like to know if Maintenance can push the foliage back from the sidewalks. Mrs. Crowder will write a workorder for maintenance.
- Emergency Services: Brunswick Alerts will send out alerts for water main breaks and accident information for us.

- **NEW BUSINESS**

- Merchant Services: To enable citizens to pay taxes online or with debit/credit card at town office. Machine to process the bills by credit card

is either \$107 or \$170. No fees. Cancel at any time. Free button to link from website to bank account. QR Code.

- Mayor Hayes had sent the information to Miss Spengler about a month ago. She mentioned it all looked very good and would be a benefit to our town.
- A motion to move forward with Merchant Services and purchase the machine for up to \$200 was made by Miss Spengler; Second by Mrs. Underdue; carried.

- **RECOGNITION OF CITIZENS/VISITORS** - None
- **CLOSED SESSION FOR THE PURPOSE OF PERSONNEL:** Upon further reflection the item to be discussed could be made at the next Committee Meeting and was not a matter of closed session.
- **Motion to ADJOURN** made by Miss Spengler; Second by Mrs. Underdue; carried.

Respectfully Submitted,
Elizabeth A. Crowder
Town Clerk / Treasurer

For

Mayor Robert Hayes, Sr, Presiding